



M I C H I G A N C I T Y

the place is here, the time is now!

Fire Merit Commission – 100 East Michigan Boulevard – Michigan City, IN 46360
Minutes of the July 7, 2008, Michigan City Fire Merit Commission Meeting

Bart Lombard called the meeting to order. A quorum was noted as present with Commissioners Bart Lombard, John Stimley, Louise Mock, Keith Harris, and John Skierkowski in attendance. Others present included Dave Lamb, Randy Novak, Pam Krause, Brandon Brooks, Sarah Smith, Brian Steinborn, and Kathy Dubie.

On a motion by John Stimley and a second by Keith Harris the minutes were approved.

Communications: The Commission was advised in writing that Brandon Brooks has resigned from his position as Fire Marshall, effective June 15, 2008. He will continue to serve on the department until his anticipated retirement in 2010. Kyle Kazmierczak has been appointed to the position of Fire Marshall, and Jeff Santana has been reassigned as the Assistant Inspector/Training Officer.

Also, the 2009 budget forms were received from City Controller John Schaefer. Mr. Lombard asked John Skierkowski and Kathy Dubie to work on the proposed budget for 2009.

There was no report from the City Council liaison.

There was no report from the Commission Attorney.

Old Business: Sarah Smith distributed her proposal for the 2008 promotional testing, etc. A lengthy discussion about the creation of a matrix followed. It was agreed that the Commission agrees with the merits of having a matrix; however, does not agree that the costs of its creation should be incurred by the Commission. Mr. Skierkowski suggested that the matrix could be completed within the department without paying extra fees. John Skierkowski moved that the proposal of Sarah Smith be approved at the \$4,200 amount, which does not include the cost of the suggested matrix. The motion was seconded by Keith Harris and approved. The contract was then executed.

New Business: On a motion by John Stimley and a second by John Skierkowski the Commission agreed to submit the bill from Stanard, Inc. for payment. These costs were incurred during the testing of firefighter applicants.

On a motion by Louise Mock and a second by John Stimley the Commission agreed to submit the bill for postage reimbursement.

CHUCK OBERLIE – MAYOR

Report of the Fire Chief: Dave Lamb thanked Brandon Brooks for serving as Fire Marshall for 15 years.

John Skierkowski reported that he reviewed and signed 68 performance appraisals for the period ending December 31, 2007. He is still missing a few.

Bart Lombard reported that the Commission completed its review of Chief Lamb in June. He also announced that the ability portion of the application process will be conducted on July 19. Randy Novak reported that a few of the applicants have been utilizing the training being offered by the department.

Comments: Keith Harris asked if the Commission needed to act on the five write-ups received from the Chief. He was told that the Commission could hold an executive session and act on the disciplines in many or could choose to do nothing.

Bart Lombard thanked Andrea Smith for her assistance in making copies and sending out letters.

Bart Lombard extended the Commission condolences to Dave Lamb and Larry Butcher in their recent family losses.

On a motion by John Skierkowski and a second by John Stimley the meeting was adjourned.